



## **Heritage Kenora ~ Meeting Notes ~ May 20, 2008**

**Present:**

Lori Nelson                      Lisa Moncrief  
Keric Funk                        Rory McMillan  
Tim Davidson                    Riley Sleeman  
David Nelson (Guest) Jeff Port

**Regrets:** Pam Bryson, Barb Manson, Kristen Bailey

- 1. Call to Order-** The meeting was called to order at 9:35 a.m.
- 2. Declaration of Pecuniary Interest** - None declared.
3. Lori welcomed Lisa Moncrief and Tim Davidson as official members of the Committee.

**4. Adoption of Minutes from March 20, 2008**

Moved by: Keric Funk                      Seconded by: Tim Davidson, and Carried

**Adoption of Minutes from April 17, 2008**

Moved by: Lisa Moncrief                      Seconded by: Keric Funk, and Carried

**5. Designation of Cameron House and Southview on Second**

Lori reported that the statements of cultural and heritage value have been sent to the property owners.

Moved by: Tim Davidson                      Seconded by: Keric Funk

THAT it is recommended that the statements of cultural and heritage value for the Cameron House and Southview on Second be forwarded to the Property and Planning Committee, and further

THAT these buildings are recommended for heritage designation.

**CARRIED**

General discussion ensued with respect to a plaque to recognize heritage buildings. The Committee will follow up with Barb as lead on this project.

- 6.** David and Lisa reported that Fred Ralko gave a tour of the Fire Hall last Thursday. Jeff Port and Murray MacDonald also attended. David reviewed the architectural and heritage features highlighted in the assessment. These are documented in the heritage designation assessment. Jeff reviewed the new heritage designation assessment form. It was agreed that the permanent heritage building files would be kept with the Planning Department. Jeff will look into the City's sharepoint program to be the repository for the files.

7. Jeff indicated he received a request from Terry Douglas, owner of the Ye Olde Chip Trucks, with respect to their eligibility under the façade improvement program. General discussion took place surrounding the definition of a building. There was concern about the “portability” of the structure. There was agreement that the Chip Truck at Market Square, and “Mrs. D’s” would qualify for the sign replacement program
8. David reviewed the draft architectural design guidelines. Jeff pointed out that these are to be used as guidelines for the Façade Improvement Program and will not apply to new development. The Harbourtown Waterfront Development Guidelines are to be used for all new development in the downtown core. The Committee reviewed the document with David and provided feedback on revisions for each section. General discussion took place respecting accessibility. Riley suggested that a glossary of terms be added to the guidelines.
9. Lori indicated that the Waterfront Development Guidelines will be addressed at the next meeting.

**8. Next Meeting**

Meeting Date and Time – June 17, 2008 at 9:15 a.m.

**9. Adjournment**

Meeting adjourned at 11:28 a.m.